



Government of West Bengal
Cooch Behar Government Engineering College
Vill.-Harinchawra, Post.-Ghughumari, Dist.-Cooch Behar-736170

Ref. No.: CGEC/ADMISSION/2026-27/WEB/04

DATE: 06.07.2026

NOTICE

Submission of Valid West Bengal Domicile Certificate for Admission through WBJEE-2026 Counselling

All candidates who have been allotted seats through **WBJEE-2026 Counselling** are hereby instructed to produce a **valid West Bengal Domicile Certificate**, wherever applicable, at the time of admission. This notice is issued with reference to the **WBJEE-2026 Information Bulletin**, which contains the prescribed domicile certificate proformas.

1. Requirements in terms of Residential/Domicile Criteria

- a) The candidate must be a domicile of Home State, i.e., West Bengal, for admission.
 - Any seat, including general category seats in any Government-aided Engineering/ Technology / Pharmacy Colleges.
 - Any reserved category seat (SC, ST, OBC-A, OBC-B, PwD, TFW, EWS) in any institute.
- b) The candidate needs to download the required proforma as per the details given in section 3.4.1 and keep the certificate ready to be produced during counselling, admission, etc.

2. Criteria to be treated as domicile of West Bengal and applicable proforma of certificate

Only those candidates will be treated as domicile of West Bengal who are either,

- a) residing in West Bengal continuously for at least 10 (ten) years as of 31.12.2025.
OR
- b) whose parent(s) is/are a permanent resident(s) of West Bengal having a permanent address within the State of West Bengal.

In the case of (a) above, a certificate is to be obtained as per proforma 'A1' (Appendix 1) or proforma 'A2' (Appendix 2).

In case of (b) above, a certificate is to be obtained in proforma 'b' (Appendix – 3), or the candidate must produce in original any two of Voter ID card/ Aadhaar card/ Passport/ Ration card belonging to his/her parents. The said documents must justify that the residential address of the parent(s) is/are in West Bengal.

During counselling, etc., if SC/ST/OBC candidates domiciled in West Bengal cannot produce the required domicile certificate, they may instead produce their category certificates (issued by the Govt. of WB). But if the category certificate is found invalid during verification, their domicile status is also considered NON-West Bengal.

3. Competent authority to issue a domicile certificate

	Competent authority to issue a domicile certificate	
a)	Proforma 'A1' or 'b' must be signed and certified by any of the following competent authorities from the Central Government or State Government having local jurisdiction over the place of the permanent residence of the concerned candidate or his/her parent(s) viz.	
	i.	District Magistrate, Additional District Magistrate, Deputy Magistrate, Deputy Collector, Sub-divisional Officer, Block Development Officer.
	ii.	Superintendent of Police, Additional Superintendent of Police, Sub Divisional Police Officer, Deputy Superintendent of Police.
	iii.	Commissioner, Additional Commissioner, Joint Commissioner, Deputy Commissioner, Assistant Commissioner of Police, Commissionerate.
	iv.	Judicial Magistrate of any rank or position in the concerned district, Metropolitan locality, or Hon'ble High Court at Calcutta or Hon'ble Supreme Court of India.
	v.	Corporation Area - Commissioner, Additional Commissioner, Joint Commissioner, Assistant Commissioner.
	vi.	Assistant Secretary or above in the Secretariat to the Government of West Bengal (including GTA) or Central Government.
	vii.	Deputy Director or above in the Directorate to the Government of West Bengal or Central Government.
	viii.	Collector of Kolkata (Stamp and Revenue) located at 11, N.S. Road, Kolkata-700001 for the inhabitants under the jurisdiction of the Kolkata Police Area.
b)	Officials issuing domicile certificates MUST provide their full name, designation, place of posting with address, and landline/mobile number. He/she should also provide his/her identity card number if available.	
c)	Domicile certificates issued by any elected people's representative, such as Municipal Commissioner, Councillor of Municipal Corporation/ Municipality, Member of a three-tier Panchayat system or GTA, MLA or MP, are Unacceptable.	
d)	Proforma 'A2' must be signed and certified by the Head of the Institution from which the candidate has passed or will appear in the 10+2 examination. Such a certificate must be issued after verifying the candidate's school education record.	

All concerned candidates are requested to **strictly adhere to the above instructions to ensure the smooth conduct of the admission process.**

By Order

Officer-in-Charge & PI-Admin Admission (2026-27)

Cooch Behar Government Engineering College

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